



Creating the Folder					
🖉 🖉 🕨 Computer 🕨 OS (C:) 🕨	and the second	search OS (C:)	0	Open <i>File Manager</i>	
Organize 🔻 😭 Open 🛛 Include in library	Share with Burn New folder	II - II 🔞	0	Navigate to the root directory of the <i>C</i>	
Recent Places	Name 🧊 MSUCacne	Date modified Type *		Drive	
📜 Libraries	E PerfLogs	7/13/2009 8:20 PM File folder			
Documents	Program Files Program Files (x86)	9/29/2017 11:36 AM File folder 5/18/2018 11:42 AM File folder	0	Create a new folder named AGDMdata	
Music Pictures	ProgramData	9/10/2018 11:41 AM File folder		by pressing the New Folder button	
Videos	Ja Temp	6/18/2013 3:48 PM File folder		by pressing the new rolder button	
🛡 Computer	Users Windows	7/28/2017 10:21 AM File folder 9/29/2017 11:36 AM File folder	0	If you've done this before, verify that a	
S (C:)	dell.sdr	6/18/2013 5:24 PM SDR File	0		
Access Databases (R:)	AGDMdata	9/28/2018 1:46 PM File folder 👻		folder with that name already exists	
AGDMdata Date modified: 9/28/2 File folder	118 1:46 PM				









	Note – How to make filename extensions visible
AGN	default for Windows has been to hide file extensions. The ramifications of this for this application is that if you save a text file with the name IAME.TXT, Windows really saves it as AGNAME.TXT.TXT and Accu-Gold will not recognize the file. The fix for this is to turn on the display of file nsions which can be turned off later if desired.
•	For Windows 10
1.	Start Windows Explorer, you can do this by opening up any folder.
2.	Click the View menu.
3.	Check the box next to "File name Extensions"
•	For Windows 7
1.	Start Windows Explorer, you can do this by opening up any folder.
2.	Click Organize.
3.	Click Folder and search options.
4.	Click the View tab.
5.	Scroll down until you notice Hide extensions for known file types, un-check this line by clicking the check box. To hide file name extensions, check this line.
6.	Click OK